



Eligibility Requirements For The IATA/IATAN ID Card

The IATA/IATAN ID Card is a key to industry recognition, and part of a worldwide program. It identifies bona fide U.S. Airline Appointed and Travel Sales Intermediary (TSI) personnel. The photo ID Card includes your name, VER# (Verification Number), the name of the accredited location, its numeric code, your start date, position and other pertinent information.

As an additional benefit, all cardholders automatically receive Travel Accident Protection (AD&D) in the amount of \$35,000 (underwritten by Virginia Surety Company, Inc.). Optional incremental coverage ([ID Card Travel Protection Program](#), document #135), which can include family member coverage, is also available at very attractive rates.

Requirements

The applicant must:

1. be a bona fide owner, employee or an independent contractor of an IATAN accredited location;
2. be registered with IATAN;
3. devote a minimum of 20 hours per week to the business of selling travel;
4. earn a minimum of \$5,000 in salary and/or commissions in the prior 12 months;
5. be at least 18 years of age.

If you are already a cardholder, a personalized ID Card Renewal Application will automatically be sent to your location approximately 12 weeks prior to expiration of your current valid ID Card. You have the option of renewing for 1 or 2 years.

You can access IATAN's OnLine Services, simply go to www.iatan.org and click on the corresponding link. First time users are required to sign-up in order to obtain a password. After signing-up, IATAN will send you an e-mail containing a link that will activate your account. Once you click on this link, the account will be activated and you can access IATAN's OnLine Services where you can issue, renew, replace or reissue your ID Card in just a few minutes.





Eligibility Requirements For The IATA/IATAN ID Card

ID Card Fee Schedule

New Applications/Renewals

- valid for 12 months \$30.00
- valid for 24 months \$50.00

Re-Issued Cards

- due to change of agency name, applicant name, or employer (*expiration date remains the same*) \$20.00
- expiration date extended one (1) year from re-issue date \$30.00
- expiration date extended two (2) years from re-issue date \$50.00

Replacement Cards

- due to loss or theft only \$20.00
(*expiration date remains the same as the original lost or stolen card*)

Corporate Travel Department (CTD)/Corporate Client Location (CCL) Cards

- valid for 12 months \$30.00

*Payment may be made by charge card (American Express, Discover/Novus, MasterCard, or Visa). Please allow 2 – 3 weeks processing time if you use our OnLine Services, if you mail your request please allow 4 – 6 weeks processing time. **Please be advised that all fees are non-refundable.***

